

BMRC-IRMU Final Partnership Meeting

Ottawa-Gatineau

October 2023

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Thank you for participating in the BMRC-IRMU Final Partnership Meeting. In this document, we have compiled information about the hotel, travelling to the venues, parking, meeting events, and reimbursement policies.

Wednesday, October 11, 2023

Travel Day! Please make your own arrangements for airport/train station transfers and keep your receipts for reimbursement purposes. According to Google Maps, the Holiday Inn Gatineau (7 Boulevard du Casino, Gatineau), where BMRC members will be staying, is 10km away from the Ottawa train station, a 24-minute taxi ride, or 52 minutes by public transit. Similarly, the hotel is approximately 18km away from the Ottawa Macdonald-Cartier International Airport, a 30-minute taxi ride, or 1 hour and 12 minutes by public transit.

Please feel free to make your own dinner plans. Please refer to Appendix A for York University's policy on Meal Rates.

Thursday, October 12, 2023

On Thursday, October 12th, the BMRC-IRMU Final Partnership Meeting will take place at the Université du Québec en Outaouais, located at 283 Boulevard Alexandre-Taché in Gatineau. Participants will convene in rooms / salles C-0420 and C-0422 at the Pavillon Alexandre-Taché.

Starting at 9:00 a.m., several BMRC members will present on some of the **Highlights of BMRC-IRMU Research Program**.

Presenters will highlight main research findings under the following topics, especially unexpected findings, as well as the questions raised by the research. Equal time will be devoted to presentation and Q&A. This session will be moderated by Reza Shahbazi, Founding member and Executive Director of New Canadians' Centre of Excellence Inc.

- A social resilience approach to migrant integration (Valerie Preston, Marshia Akbar)
- International students: Resilience and temporary status (Luisa Veronis, Louise Cockram, Marshia Akbar, Nelson Graham)
- Building resilience through a whole of society approach to settlement (John Shields, Anyck Dauphin, Sharon Broughton, Francine Schlosser)
- Accounting for differences in resilience: Incorporating gender and race through an intersectional approach to migration (Christina Gabriel)

These presentations and discussion will be followed by a hybrid workshop on **Partners, partnering, and partnerships**, moderated by Dr. John Shields, a tenured Full Professor in the Department of Policy and Public Administration at Toronto Metropolitan University.

From the perspectives of student research assistants, community partners, and academic researchers, panelists will discuss their experiences with community-based research on three BMRC-IRMU research projects. The discussion will consider the benefits and challenges of community-university research partnerships and lessons for future partnerships.

Panelists: Trish Scantlebury, Chedly Belkhodja, Janna Borrás and Janice Phoneprasath

Following this workshop, participants will engage in a discussion of future directions for policy-relevant immigration and settlement research.

Finally, participants will enjoy an exciting and timely panel on the **Housing challenges for international migrants**. This panel will examine the challenges facing migrants and evaluate current policies. Participants will be asked to address three questions.

1. What are current housing challenges for international migrants?
2. How well do current policies address these housing challenges?
3. What needs to be done in terms of research and policy?

The panel will be moderated by Dr. Fran Klodawsky, Professor Emerita in the Department of Geography and Environmental Studies at Carleton University.

Panelists: Brian Ray, Suzanne Le, Vera Etches, Damaris Rose

Dinner

Following the Housing Panel, BMRC members and panelists are invited to attend a complimentary dinner at La Squadra - Restaurant Cuisine Italienne, located at 114 Rue Montcalm, Gatineau. A group reservation has been made for 5:30 p.m. In addition, BMRC has arranged for taxis to drive participants to the restaurant and back to the Holiday Inn for those staying at the hotel.

Friday, October 13, 2023

On Friday, October 13, 2023, BMRC will co-host the **7th Biennial Ottawa Immigration Forum**. The Forum will take place from 8:00 a.m. to 3:30 p.m. at the [Bayview Yards Innovation Centre](#), located at 7 Bayview Station Road. The theme of this event organized in collaboration with OLIP is *Building Newcomer Integration Infrastructure: Networks, Knowledge, and Policy*. The Forum will offer simultaneous interpretation in English and French.

During this day-long event, expert speakers will reflect on new opportunities and challenges in the integration of immigrants in the context of rising immigration levels, structural challenges to newcomers' economic integration in new labour market context, and settlement policy and services for temporary residents.

The forum will feature 15 speakers in five sessions including a keynote panel, a panel on the OLIP progress report, and two concurrent sessions.

Hotel Information

Attendees from out of town are booked at:

Holiday Inn Gatineau

Address: 7 Boulevard du Casino, Gatineau, Quebec, J8Y 6V7

Tel: 819-525-2255

Website: www.holidayinn.com/gatineaugc

Check-In: Wednesday, October 11, 2023, 3 p.m. onwards

Check-Out: Friday, October 13, 2023, 12 p.m.

As previously mentioned, the Holiday Inn Gatineau is 10km away from the Ottawa train station, a 24-minute taxi ride, or 52 minutes by public transit. Similarly, the hotel is approximately 18km away from the Ottawa Macdonald-Cartier International Airport, a 30-minute taxi ride, or 1 hour and 12 minutes by public transit.

Upon arrival, please check-in at the front desk. The reservation is placed under your first & last name.

If there are any special requests, please don't hesitate to ask or contact the front desk.

****Please be mindful that this is a non-smoking hotel. ****

Amenities

The hotel offers:

- Free Wi-Fi login details will be provided at the Front Desk upon check in
- Swimming Pool
- Fitness Centre
- Business Centre
- A Bistro Café

- Free On-Site Outdoor Parking
- Accessible Parking

For more details on additional amenities [click here](#) and scroll to the bottom of the page.

Breakfast

On Thursday, October 12th, you may choose to have breakfast at the Holiday Inn's Bistro Café Leamy which offers "a creative and simplified menu for breakfast". As per York University's policy on Meal Rates (Appendix A) BMRC will reimburse participants \$12.00 CAD for breakfast.

According to the policy "claimants will be reimbursed for actual meals incurred up to the maximum rates outlined in the table below. Claims for meals cannot be made if meals are provided through some other means, such as at a conference or at the accommodation site."

On Friday, October 13th, a complimentary breakfast will be provided at the Bayview Yards Innovation Centre, located at 7 Bayview Station Road where the **7th Biennial Ottawa Immigration Forum** will take place from 8:00 a.m. to 3:30 p.m.

Travelling to the Venues

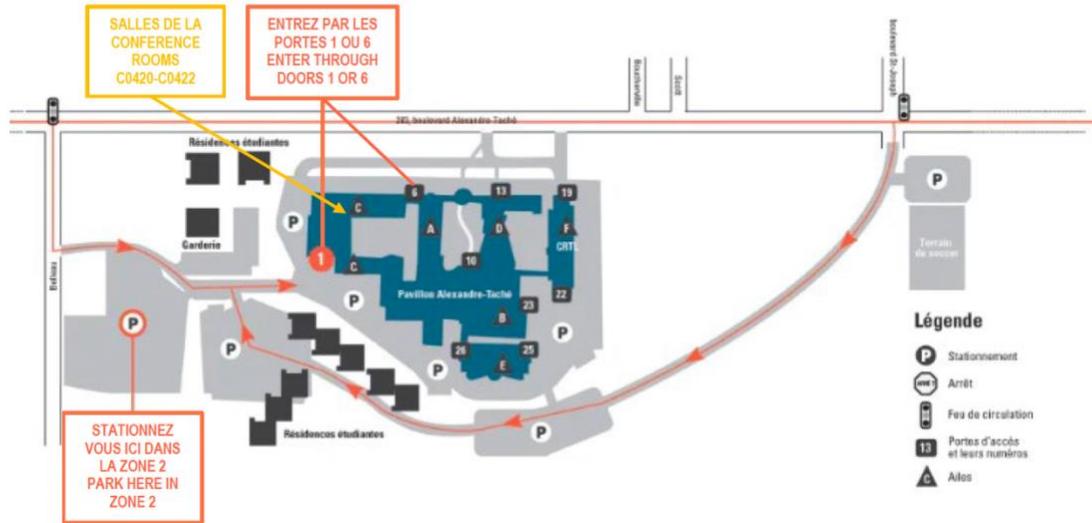
Université du Québec en Outaouais, Thursday, October 12, 2023

On Thursday, October 12th, the BMRC-IRMU Final Partnership Meeting will take place at the Université du Québec en Outaouais, located at 283 Boulevard Alexandre-Taché in Gatineau. Participants will convene in rooms / salles C-0420 and C-0422 at the Pavillon Alexandre-Taché. The following is a map of UQO showing the exact location of the rooms.

We have arranged for taxis to take all BMRC members staying at the Holiday Inn to UQO. Those staying elsewhere are welcome to arrange their own transportation to/from UQO and submit their receipts (following the meeting) for reimbursement.

Driving

For those driving to UQO | Pavillon Alexandre-Taché, please note that parking is available close to the rooms. Please note that the Hourly permit (parking meter) is \$3 per hour, while the Daily permit is \$15 per day.



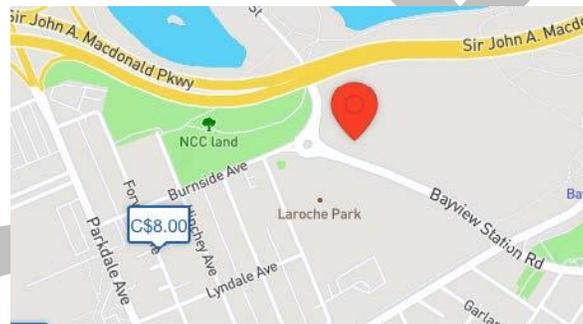
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Bayview Yards, Friday, October 13, 2023

We have arranged for taxis to take all BMRC members staying at the Holiday Inn to the Bayview Yards. Those staying elsewhere are welcome to arrange their own transportation to/from the venue and submit their receipts (following the meeting) for reimbursement.

Driving

- There are 50 spaces along Bayview Station Road offering 2HR free parking, and 27 spaces along Stonehurst and Burnside offering 1HR free parking.
- Bayview Yards currently offers free on-site parking in a gravel lot.
- Imperial Parking Canada Corporation, Impark Lot #85, 143 Forward Avenue, Kitchissippi, Ottawa, ON K1Y 1K8 offers \$8 all day parking (10-minute walk to Bayview Yards)



DAY 1 PROGRAM

Thursday, October 12, 2023

Université du Québec en Outaouais

283 Boulevard Alexandre-Taché, Gatineau,
Salles C-0420 et C-0422

9:00-9:10	Welcome
9:10-10:40	<p>Highlights of BMRC-IRMU Research</p> <p>Presenters will highlight main research findings under each topic, especially unexpected findings, as well as the questions raised by the research. Equal time will be devoted to presentation and questions and answers.</p> <p>Moderator: Reza Shahbazi, New Canadians Centre of Excellence</p> <ul style="list-style-type: none"> • A social resilience approach to migrant integration Valerie Preston, York University Marshia Akbar, CERC, Toronto Metropolitan University • International students: Resilience and temporary status Louise Cockram, Carleton University Nelson Graham, Balsillie School of International Affairs Luisa Veronis, University of Ottawa Marshia Akbar, CERC, Toronto Metropolitan University • Building resilience through a whole of society approach to settlement John Shields, Toronto Metropolitan University Anyck Dauphin, Université du Québec en Outaouais Sharon Broughton, Toronto Metropolitan University Francine Schlosser, Windsor University • Accounting for differences in resilience: Incorporating gender and race through an intersectional approach to international migration and integration Christina Gabriel, Carleton University
10:40-11:00	Break
11:00-12:30	<p>Partners, Partnering and Partnerships</p> <p>Moderator: John Shields, Toronto Metropolitan University</p> <p>From the perspectives of student research assistants, community partners, and academic researchers, panelists will discuss their experiences with community-based research on three BMRC-IRMU research projects. The discussion will consider the benefits and challenges of community-university research partnerships and lessons for</p>

	<p>future partnerships. We aim to record this session so the discussion can be reflected in a short publication.</p> <p>Panelists:</p> <p>Trish Scantlebury, United Way Greater Toronto Chedly Belkhodja, Concordia University Janna Borrás and Janice Phoneprasath, York University</p>
<p>12:30-1:30</p>	<p>Lunch</p>
<p>1:30-2:45</p>	<p>Future Research Directions</p> <p>Moderator: Chedly Belkhodja, Concordia University</p> <p>A discussion of future directions for policy-relevant migration and settlement research from the perspectives of federal government and municipal partners.</p> <p>Panelists:</p> <p>Chris Hamilton, Immigration, Refugees and Citizenship Canada (TBC) Tara Bedard, Waterloo Region Florina Gaborean, Ville de Gatineau, Lisa Alfieri-Sladen, York Region</p>
<p>2:45-3:15</p>	<p>Break</p>
<p>3:15-4:45</p>	<p>Housing challenges for international migrants</p> <p>Moderator: Fran Klodawsky, Carleton University</p> <p>The struggle to find and keep affordable rental and owned housing is increasing for international migrants just as it is for so many Canadians. This panel examines the challenges facing migrants and evaluates current policies. Participants will be asked to address three questions. What are current housing challenges for international migrants? How well do current policies address these housing challenges? What needs to be done in terms of research and policy?</p> <p>Panelists:</p> <p>Brian Ray, University of Ottawa Suzanne Le, MultiFaith Housing Initiative, Ottawa Vera Etches, Ottawa Public Health Damaris Rose, INRS-UCS Paul Lavigne, Director of Housing for the City of Ottawa</p>
<p>5:30</p>	<p>Dinner for partnership and guests</p>

DAY 2 PROGRAM

Friday, October 13, 2023

Bayview Yards Innovation Centre at 7 Bayview Station Road

[Insert Program]

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Travel Reimbursement Policy

The grant will reimburse the following expenses related to participation in meetings: transportation costs such as economy return airfare, economy return train/bus ticket, and mileage, accommodation, airport transfers and per diem for meals not otherwise provided.

Airfare/ Train and Bus Fare: Economy class. To reimburse airfare, train fare or bus fare, please send an electronic copy of the ticket and all boarding passes. Please note that we cannot reimburse any tickets that were not used or had to be cancelled.

IMPORTANT: If you wish to plan this trip in conjunction with other travel i.e., will not be booking a direct return ticket OR if you wish to book a class other than economy, please let Camila know in advance. We will need an estimate of the cost of a direct return ECONOMY flight, arriving one day before the meeting and departing after the meeting. If you purchase your ticket online (e.g., Expedia), please be sure to obtain the estimate.

Mileage: If you drive, mileage is reimbursed at the rate of \$.45 per km, not to exceed the equivalent economy airfare. Mileage is calculated according to google maps. York University will not reimburse 407 tolls under any circumstances.

Accommodation: Accommodation has been booked at the Schulich Executive Learning Centre and should be paid for centrally.

Airport Transfer: We can reimburse airport transfers. Please make sure to obtain receipts. Without receipts, it is very difficult to reimburse you.

Meals: We can provide you with a per diem for meals not otherwise included in workshop hospitality on the days you travel. The per diem rates are listed at <https://www.yorku.ca/secretariat/policies/wp-content/uploads/sites/420/2021/07/Appendix-A-PerDiemAndOtherTravelAllowances-v10.pdf>

Expense Reimbursement Claims

- Please send all receipts electronically to bmrcirmu@yorku.ca
- Scan each receipt into a separate file. Note: A credit card receipt is not enough for reimbursement. Please make sure to include the bill.
- Send the receipts with your full name and correct address in the email.
- If for some reason you are missing a receipt, please ask for an “Affidavit Form” and I will send it to you.

- After I receive your receipts, I will process an electronic claim for you. The last step for the claim form is getting your signature to approve the claim, something that we can do via email.
- After the claim has been approved in the system, York will send a cheque to the address on file.

Please email bmrcirmu@yorku.ca regarding any reimbursement questions.

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Appendix A

Meal Rates and Other Travel Allowances

The University reimburses reasonable expenses incurred by claimants while on University business. To facilitate the process, the University has established fair and reasonable rates for the reimbursement of expenses.

Maximum Reimbursement Rates for Meals

Claimants will be reimbursed for actual meals incurred up to the maximum rates outlined in the table below. Claims for meals cannot be made if meals are provided through some other means, such as at a conference or at the accommodation site.

Where required by the granting agency, meals must be evidenced by original receipts.

The maximum rates are inclusive of gratuities and taxes, for travel up to 60 consecutive days.

Location	Breakfast	Lunch	Dinner	Total by Day
Canada	\$12.00 CAD	\$17.00 CAD	\$36.00 CAD	\$65.00 CAD
Outside Canada	\$12.00 USD	\$17.00 USD	\$36.00 USD	\$65.00 USD

Claims that exceed the maximums must be approved by a Dean, Assistant or Associate Vice-President, or higher, must be supported by a justification, and must be evidenced by original receipts. For per diem claims related to extended stays beyond 60 days, please contact the Office of the Comptroller (suhard@yorku.ca). The Comptroller will be guided by what would be most economical in the circumstances, with the expectation that a per diem rate of 50% of the maximum would be generally be appropriate.

Vehicle Allowance

The Vehicle Allowance is designed to reimburse the claimant for all costs of operating a motor vehicle, including fuel, insurance, repairs, maintenance, and local toll charges. Kilometres are to be claimed at the per kilometre rate and supported by a mileage log.

\$0.45 CAD per kilometre

Allowance for Gratuitous Overnight Accommodation (without receipts)

The Allowance for Gratuitous Overnight Accommodation is available where a friend or relative provides overnight accommodation without charge. In such cases, a gift of appreciation to the host or hostess may be appropriate. The maximum value of such a gift should be based on the rate of \$15 CAD multiplied by the number of days of accommodation provided.

\$15 CAD per night

Allowance for Incidental Expenses

The Allowance for Incidental Expenses is intended to reimburse nominal travel items like porter fees, telephone calls, laundry, and newspapers.

\$10.00 CAD per day to a maximum of \$100.00 per trip (without receipts)

Amounts claimed in excess of the maximum without receipts, must be supported by original receipts.